

LEGACY CHURCH OF CHRIST

**8801 MID-CITIES BLVD.
NORTH RICHLAND HILLS, TX 76180**



MISSIONS POLICY

APPROVED SEPTEMBER 4, 2008

**LEGACY CHURCH OF CHRIST
MISSIONS POLICY**

PHILOSOPHY

The missions ministry of the Legacy Church of Christ is based on the premise that the Church exists to glorify God and to share the good news of salvation with the non-believing lost world at home and abroad. The command of Christ is clear to "go...and make disciples of all nations, baptizing them in the name of the Father and the Son and the Holy Spirit, teaching them to observe all that I command you...." The geographic scope of our witness is stated in Acts 1:8, "you shall be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth." And the Lord adds prayer as another dimension to our responsibility to share the Gospel, when in Matthew 9:37-38 He says, "The harvest is plentiful, but the workers are few. Ask the Lord of the Harvest, therefore, to send out workers into His harvest field."

It is the vision and goal of the Legacy Church of Christ to carry out the command of Christ's Great Commission. Therefore, we view missions as a major ministry of our church and of our individual members. We have further committed that the development and sending of our own members as missionaries, short-term or long-term, is a Legacy church priority.

Approved by the Legacy Church of Christ Missions Ministry Team:

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LEGACY CHURCH OF CHRIST

MISSIONS POLICY

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I. GENERAL

A. Purpose Statement of the Legacy Missions Ministry

The purpose of Legacy Church's domestic and foreign missions effort is to effectively witness that Jesus Christ is the resurrected Lord (Matthew 28:19,20; Acts 1:8,22), leading the lost to spiritual redemption in His Name (Ephesians 1:7), and advancing the establishment of healthy faithful churches (1 Corinthians 12:27) that share the vision of spreading the gospel to their community and region. The Missions Ministry Team (MMT) seeks to guide Legacy Church in fulfilling her ministry of reconciliation as though God were making His appeal through the church (2 Corinthians 5:18-20).

Therefore, the MMT's purpose must always be to seek and implement the will of God for the Legacy Church to determine the places, personnel, and methods for our mission efforts to fulfill the Great Commission. To accomplish this purpose, the MMT must be based on prayer for wisdom and guidance from God in all its undertakings. The outcome of such prayer should be the conviction that God has called us to each specific mission that we decide to accept.

This purpose statement and written policy for the Missions Ministry reflects our human efforts to implement the will of God at Legacy. Therefore, we must be flexible enough in policy and sensitive enough to His leading to allow the Holy Spirit to direct our mission efforts. We must never make human policy so rigid that it limits our response to the Holy Spirit. As God provides mission opportunities that we as humans are not able to anticipate, we should not have a policy that makes it impossible to respond to those opportunities.

B. Purposes for a Written Missions Policy

This policy statement, as approved by the MMT and the Elders of the Legacy church of Christ, has been carefully developed, through prayer, in order to:

1. Guide the administration of the Legacy missions ministry.
2. Assist in achieving a clear sense of direction for Legacy missions.
3. Guide in making objective decisions.
4. Assist in our church wide promotion of missions.
5. Inform missionaries and prospective missionaries regarding involvement with Legacy missions.
6. Inform new MMT members and others at Legacy interested in missions.

C. Exceptions to this Policy

Exceptions to this policy require a favorable two-thirds vote of the MMT and, in some instances, concurrence of the Elders. The Elders shall have the privilege of authorizing exceptions to the policy independent of the MMT. Policy revisions may be made following the procedures set out in this policy (Section VII.A).

D. The Scriptural Basis for Missions

"You will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth." Acts 1:8

"Then Jesus came unto them and said, 'All authority in heaven and on earth has been given unto me. Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you, and surely I will be with you always, to the very end of the age.'" Matthew 28:18-20.

"Then he said to his disciples, 'The harvest is plentiful but the workers are few. Ask the Lord of the harvest, therefore, to send out workers into his harvest field.'" Matthew 9:37-38

"I tell you, open your eyes and look at the fields! They are ripe for harvest." John 4:35b

"If a brother or sister is without clothing and in need of daily food, and one of you says to them, 'Go in peace, be warmed and be filled,' and yet you do not give them what is necessary for [their] body, what use is that? Even so faith, if it has no works, is dead, [being] by itself." James 2:15-16

E. Definition of Missions

We are committed to the worship of God, the equipping of the saints for effective life and service, and the evangelization of the lost. We believe God desires the local church to be the primary means for sending people to proclaim the saving message of Jesus Christ to wherever lost people inhabit the earth.

Missions at Legacy is defined as **"The sending out of specially equipped disciple-makers who cross barriers of distance, culture and language in order to establish and strengthen the church in places beyond the normal sphere of influence of our members."**

Legacy's normal sphere of influence includes ministries to expand the membership of Legacy or ministries carried on by Legacy members within the church's immediate sphere of influence. Missions begins outside Legacy's immediate sphere of influence and has its primary focus on cross-cultural disciple making outside the U.S. or to one of the diverse cultures within the U.S.

The role of the local church in this great worldwide venture is to confirm those whom God is calling, help to effectively equip them for a life in ministry, and send them out with sufficient resources and encouragement for their vital task.

F. The Responsibilities of the MMT

The Elders of the Legacy Church of Christ have placed responsibility for the administration of Legacy's missions program with the MMT, under the authority of the Elders themselves. This responsibility is further detailed in Section VII of this policy.

G. The Responsibility of Missionaries Regarding this Policy

It is the responsibility of each Legacy-supported missionary or ministry to read this policy carefully and to clarify any questions with the MMT in order to assure complete understanding and agreement with applicable sections of the policy.

II. MISSIONS EMPHASIS

A. Legacy Missionary Involvement

The missions budget will normally be funded by special contribution(s) designated for "missions" by the Legacy church. These contributions will be solicited at an annual "Missions Sunday" contribution, but will be accepted anytime when they are designated for missions by the donor. It may be that long-term mission efforts could be funded through the regular budget of the church, as per agreement of the Elders.

It is the intention of the MMT to focus on a select and limited number of individual missionaries and ministries we support. This will enable maximum involvement with those ministries with whom we partner. The extent of our association will generally follow the priorities set out in Sections II.B, II.C, and IV.

B. Legacy Missions Ministry Emphasis

Believing that the planting and nurturing of the Church is fundamental in the missions process, we desire to give priority to missionaries serving in the following ministry areas:

1. Evangelism and Church Planting
2. Nurturing, Discipling, and Teaching
3. Support Ministries (including medical, benevolence, and other physical & cultural aid)

We believe that ALL of the above are essential to world evangelization.

C. Our Cultural Emphasis

Generally, the majority of our missions effort and missions budget will be directed to foreign or cross cultural missions.

Legacy missions has traditionally been involved in East Africa and East Asia. These geographical regions will be given priority, but other areas of the world will be given consideration.

Further, we seek to place increasing emphasis on ministry to unreached people groups and/or unreached segments of a larger population.

D. Our Prayer Ministry

A major part of Legacy's outreach is the support of missions through prayer. We regularly pray for each accepted missionary and encourage daily and weekly prayer through the church's services, activities and communications. Specific prayer teams will covenant to pray for each of Legacy's missionaries or ministries.

III. DEVELOPMENT OF LEGACY MEMBERS FOR MISSIONARY SERVICE

We strongly support, and seek to encourage, Legacy members who are seeking the Lord's will in their lives regarding missions as a vocation. As with all missionaries Legacy supports, Legacy members seeking to become missionaries must meet the qualification set out in Section IV of this document.

The Legacy member will be given appropriate counseling, encouragement, and opportunity to minister in ways designed to strengthen personal abilities. The Missions Ministry Team will pray with the Legacy member seeking God's will in his or her life. Counseling will include advice regarding the selection of a mission field.

Legacy is willing to encourage Legacy members considering missions by partnering with them in missions related education and training.

IV. MISSIONARY ACCEPTANCE PROCESS

A. Support Priority

1. Categories

- a. Legacy has established the following missionary categories in order to determine the priority given to candidates when considering acceptance and financial support requests:
 - i. Category 1 — Long term members (min. 5 years at Legacy).
 - ii. Category 2 — New Legacy members (min. 1 year at Legacy).
 - iii. Category 3 — Individuals who have been members (min. 1 year) at Legacy in the past.
 - iv. Category 4 — All other members of churches of Christ, not excluding foreign nationals.
- b. Consideration for acceptance will be given first to Category 1, then 2, then 3, and then 4. Our intent is to encourage Legacy members to be involved in missions.
- c. Also, length of service as a missionary, type of ministry, field (home, foreign, specific geographic location), and support need will be considered.
- d. Support of foreign nationals will be considered, but with conditions, such as specifying a beginning and end of such support, in order to encourage indigenous churches. A foreign national is defined as a citizen of the foreign country in which he is serving as a missionary.

2. Support Guidelines

Legacy agrees to partner with other churches in supporting missionaries. If Legacy provides 50% or more of a missionary's support, Legacy shall be the overseeing church in the work. Legacy will prefer efforts of this type. Mission efforts where Legacy supplies less than 50% of the total support will be limited in number.

B. The Well-Qualified Legacy Missionary Candidate

Legacy's long-term overseen missionary candidates should meet the following profile as closely as possible. Exceptions will be made depending on individual circumstances.

1. Is a member of a mission team.
2. Is spiritually prepared. The life of the missionary candidate needs to offer evidence of personal relationship with God and involvement in ministry.
3. Is emotionally prepared. Each missionary candidate will undergo psychological testing and assessment of that testing by a third party organization (such as Missions Resource Network, ACU Halbert Institute, Continent of Great Cities) prior to field service. The organization performing the psychological testing and assessment will be bound by a confidentiality agreement.

4. Is intellectually prepared in Bible and Missions. Each missionary candidate will successfully fulfill a minimum of 30 semester/credit hours of appropriate Bible courses. Wives of husbands meeting this standard are not required to have formal credit hours (although it is preferred). Life experience could be considered in lieu of formal Bible training.
5. Is strategically prepared. Each missionary candidate will be able to plant, nurture, and equip national churches. Church planting, leadership training, and discipleship should be included.
6. Is trained in the language for target population before going to the field.
7. Has spent significant time on the chosen field.
8. Will promote indigenous church planting. (self supporting, self propagating, self governing, and self theologizing)

C. The Interview Process

1. Missionary candidate submits resume to the MMT for review.
2. If the resume meets basic criteria, the missionary candidate will be asked to submit a Legacy Missionary Candidate Questionnaire and Legacy Doctrine Agreement Statement (see Appendix 8).
3. If two-thirds of MMT members agree, the missionary candidate is interviewed by the MMT in-person, if possible. The Legacy Missionary Candidate Interview Topics (see Appendix 9) are used to guide the interview process.
4. A background and reference check will be performed before proceeding with the process.
5. A spiritual gifts assessment will be performed.
6. If two-thirds of the MMT members agree, the missionary candidate is invited to meet with the Legacy Elders for an in-person interview.
7. If the Legacy Elders approves the missionary, the missionary will be subject to the principles and guidelines outlined in Section V.

V. LEGACY MISSIONARY RIGHTS AND RESPONSIBILITIES

A. Legacy's Commitment to Overseen Missionaries

1. Pray regularly for the missionary.
2. Provide counseling, encouragement and opportunity for ministry in partnership with the Legacy Church.
3. Within our abilities, monitor effectiveness on the field.
4. Overseen missionaries will spend a period of three to six months in residence with the Legacy Church before leaving for the mission field. Legacy will provide support for the missionary during this time period. Exceptions to this requirement may be made in unusual circumstances.
5. A member of the MMT or delegate of the MMT will be assigned to communicate monthly or more frequently with the assigned missionary. This communication will be discussed and prayed over at the regular MMT meeting.
6. Legacy will ensure the financial stability of the missionary family while on the field, in the event of partial lost support from partnering churches, fluctuation of currency values, and/or unforeseen crises for a time period agreed upon by the MMT, the elders, and the missionary at the time of crisis.
7. Legacy will provide face-to-face contact with each missionary family at least annually. This will be accomplished by visits to the field by Legacy members and bringing the missionary family back to the U.S. in alternate years. The exact arrangement will be determined on a case by case basis.

B. The Overseen Missionary's Commitment to Legacy

1. Sign a "Memorandum of Understanding" with the Legacy church. (see Appendix 2) The Memorandum of Understanding may be revised as needed during the annual review process.
2. Missionaries are expected to keep the Legacy Church aware of ministry progress and needs by correspondence with their assigned Legacy Liaison at least monthly (see Appendix 4) and with a written report at least quarterly (see Appendix 5).
3. Missionaries are expected to submit an annual review of their work to the Missions Ministry Team (MMT) for evaluation (see Appendix 6).
4. Missionaries overseen by Legacy must notify the MMT in writing prior to making any major changes in ministry, location or strategy since such changes could affect support status. MMT concurrence is required. This process includes notification to the MMT of major problems being encountered.

5. During furlough, missionaries are expected to give a personal report to the MMT, the Legacy Elders, and possibly to the entire Legacy congregation.
6. Missionaries will also be expected to participate in Legacy Missions Sundays personally, when possible, or by sending videos, digital pictures, or being available for an internet (e.g. Skype) interview.

C. Home Assignment/Furlough

It is recognized that periodically missionaries need time to relax, think and be renewed. They need time to reconnect with their families and their supporting church or churches. They need time away from their ministries to gather renewed strength and to take care of necessary tasks “at home.” This time is called “home assignment.” Generally, this will be once every two years.

The length of each home assignment will vary depending upon the unique needs of each missionary. Generally, home assignments will be two to three months. Missionaries may use their home assignment to meet many needs, including:

1. Rest and relaxation, both physical and spiritual.
2. Having medical checkups and, when needed, treatment.
3. Visiting family and friends.
4. Visiting partnering congregations and getting to know those who pray for them.
5. Continuing their education and sharpening skills they need for field service.

The Legacy Church shall in a reasonable and practical way strive to care for our missionaries during this special time of home assignment. At least three months prior to a scheduled home assignment, the MMT will request from the missionary a proposal for how their needs can best be met while back in the United States. Upon their return, we will do the following:

1. Provide each missionary family with full pre-determined support and expenses for housing near Legacy, as needed.
2. Provide each missionary family the opportunity to spend time alone together.
3. Publicly affirm each missionary family and express our enthusiasm for their ministry.
4. Pay particular attention to the children of missionary families and their unique needs.
5. Encourage medical and dental checkups and treatment, if necessary, for each family member
6. Debrief with the missionary family regarding the status of the work and the status of their spiritual and emotional health.
7. Review financial needs, status of funds, and length of commitment.
8. Support them with prayer, love and counsel.

D. Personal Solicitation of Funds

Except for family, missionary candidates and accepted missionaries may not solicit funds directly or indirectly from Legacy Church individuals, Bible classes or church organizations.

This does not preclude the reporting of needs (financial or otherwise) to the liaison on the MMT, Elders, or church staff.

E. Death of a Missionary

Support for a surviving missionary and surviving children at the death of his/her spouse will be continued until adequate plans or arrangements can be made up to one year. Support will be evaluated if the surviving spouse desires to continue the mission ministry on the field.

F. Termination of Support

1. Missionaries overseen by Legacy may not leave for the field with Legacy church approval until their pledged monthly support level reaches at least 90% of their anticipated need for monthly support. Exceptions require a favorable two-thirds vote of the MMT. (Missionaries who choose to ignore this policy could forfeit Legacy support and oversight.) Missionaries will regularly review their progress on securing additional support needed with MMT.

2. Support status will be reviewed annually as a part of the church missions budget process. If it is decided to terminate support, the missionary will be notified in writing of their termination of support one year in advance.
3. Early termination of support of Legacy missionaries requires the concurrence of the MMT and the Legacy Elders. Legacy Elders reserve the privilege of termination of support independent of the MMT concurrence.
4. Continued agreement with the Legacy doctrinal statement is required for continued support. If the missionary falls out of agreement with the current statement or disagrees with a revision to the doctrinal statement, the reason for the disagreement must be submitted in writing to the MMT who will communicate it to the Legacy Elders.
5. Should the relationship between another supporting church and a missionary be terminated, the Legacy MMT should be notified immediately. Alternate support plans and major ministry decisions, such as length of service or termination of the ministry should be done in dialogue with the Legacy MMT.
6. In the event a missionary remains on furlough for longer than two to three months, continuance of support will be reviewed and may be recommended for termination by the MMT. Similarly, support during an educational leave of longer than two to three months will be reviewed. Continuance of support in circumstances such as these requires a favorable two-thirds vote by the MMT and approval of Legacy Elders.
7. If support is to be terminated, the Legacy MMT will endeavor to provide written advance notice to the missionary. Normally, support from the Legacy Church is terminated at an agreed upon time with usually one year notice. However, support can be terminated with sixty days notice if circumstances warrant such action.

G. Missionaries or Ministries Not Overseen by Legacy

1. Shall sign a “Missionary Working Agreement” with the Legacy church. (see Appendix 3) The Missionary Working Agreement may be revised as needed during the annual review process.
2. Missionaries or Ministries receiving more the \$10,000 per year are expected to submit quarterly reports and an annual report. These reports may be copies of reports intended for the overseeing church.
3. Missionaries or Ministries receiving less than \$10,000 per year are expected to submit an annual report. This report may be a copy of the report intended for the overseeing church.
4. When in the U.S. on furlough, missionaries are encouraged to visit Legacy to give a report to the MMT, elders or congregation, and get to know those who pray for and support them.

VI. SHORT-TERM MISSION PARTICIPANTS AND MISSIONARY INTERN OPPORTUNITIES

A. Purpose

As a method of developing prospective missionaries and in order to promote missions involvement, Legacy members of all ages are encouraged to take advantage of short-term mission and missionary intern opportunities. The church will endeavor to make such opportunities known to all members and will provide counseling, prayer and partial support (if qualifications are met) upon acceptance.

B. General Guidelines

1. Application is made to the Missions Ministry Team (MMT) for review of proposed plans and approval of Legacy financial assistance.
2. Each person must meet the requirements of the church or ministry sponsoring the short-term missions program and provide the MMT with information from the sponsoring group to verify requirements, assignment, accountability, and financial need.
3. The term of service will normally be no longer than 3 weeks for short term trips and one month to three months for a mission internship.

C. Prospective Legacy Short-Term Participant and Missionary Intern Qualifications

1. Is a baptized believer with assurance of salvation.
2. Is personally interested in missions and is open to considering missions as a vocation.
3. Is growing spiritually.
4. Is effectively active in Christian service and Legacy activities.

5. Maintains contact with appropriate church leadership.
6. Is familiar with and in agreement with the Legacy doctrinal statement.
7. Is open to counsel regarding preparation and plans.

D. Acceptance for Support

1. Support Priority

Short-term mission participants and mission interns will be accepted for financial support following the applicable guidelines set out for regular missionaries in Sections III and IV. Generally speaking, Legacy members going on short term missions may expect \$500 support from the missions budget, while non-Legacy members, who meet approval of the MMT, may expect \$250. Missionary Internships of one to three months may expect a higher level of support, depending on availability of mission funds. Application is made to the MMT for review of proposed plans and approval of financial assistance.

When visiting an overseen missionary, a member of the MMT, Legacy Elder, or designee of the MMT may receive support up to and including the full cost of the trip if needed.

2. Short-Term Missions and Missionary Intern Candidate Application

A short-term mission or missionary intern candidate application (see Appendix O) must be completed and submitted to the MMT six weeks prior to need, followed by a personal interview with representatives of the MMT. Candidates, upon request, shall furnish appropriate references that the MMT may contact.

3. The Interview Process

Interviews will be conducted covering items such as:

- a. Background and salvation experience
- b. Abilities, spiritual gifts, interests
- c. Ministry experience
- d. Involvement in Legacy activities and programs
- e. Formal education
- f. The reasons for choosing this internship or mission program
- g. Acceptance by the organizers of the short term mission ministry
- h. Immediate plans prior to assignment
- i. Financial support
- j. Prayer support

4. Doctrinal Agreement

The candidate shall express knowledge of and agreement with the doctrinal statement of the Legacy Church. Any possible differences must be expressed in writing for consideration by the MMT.

5. Communications

Short term mission participants and mission interns are expected to be available to report on their experiences to the MMT and the Legacy congregation and to be available to share their experiences in various Bible classes as requested.

Prior to leaving, the short-term mission participant or missionary intern is expected to keep the MMT informed regarding plans and support status. Changes in plans or assignments must be reviewed with the MMT.

Short term missions and mission internships are funded with discretionary mission funds. Therefore, the limited amount of funds is available on a first come – first serve basis.

VII. RESPONSIBILITIES AND ADMINISTRATION OF THE MISSIONS MINISTRY TEAM

The Elders of the Legacy church of Christ have placed responsibility for the administration of Legacy's missions program with the Missions Ministry Team (MMT). Responsibilities and administrative functions of the MMT are set forth in this section.

A. Organization

1. Responsibility to Elders

The MMT is responsible to the Legacy Elders.

The MMT shall establish and maintain written policy concerning the missions program of the church. The policy shall be subject to the approval of the Legacy Elders.

The MMT shall be responsible for the selection of missionary candidates to be supported by the church, and submit recommendations to the Legacy Elders for review and approval.

The MMT shall oversee supported missionaries in cooperation with the Elders and Legacy members.

2. Membership

The MMT membership shall be between 0.7% and 1% of the members of the Legacy church (comprising both men and women, younger and older). The MMT will report directly to the Elders assigned to Missions. These Elders are ad hoc members of the MMT and may attend and participate in meetings as they see fit. Names of prospective members are submitted by the MMT Chairman and subject to approval by the MMT.

Terms of MMT members shall be five years, with at least one year off, before consideration of rejoining the MMT for another term. Terms, with the necessary one year off, may be unlimited. Terms will be rotating with approximately one-fourth of the terms ending each year for continuity.

If a member wishes to remain on the MMT after the expiration of their term, they may petition the MMT for a one year term extension. The extension shall be approved by a sealed ballot vote requiring two-thirds approval of the MMT. Terms may be extended in this fashion an unlimited number of times.

3. Officers

a. Chairman

A Chairman shall be appointed by the MMT with a majority vote, subject to approval of the Elders in charge of missions. The Chairman shall serve a term of one year, with the possibility of serving consecutive terms, but shall not serve more than two consecutive years as Chairman.

Administers the missions program of the church and chairs the MMT, setting the agenda for the regular meetings. The Chairman will coordinate communication with the congregation in order to: (1) educate members regarding missions and missionaries; (2) deepen individual member involvement with missions; and (3) encourage commitment to missions as a vocation. The Chairman will also oversee the missionary care program for each Legacy missionary family.

b. Secretary

The MMT will select a Secretary to serve for a one year term. The Secretary will record and publish minutes of each MMT meeting, and coordinate the maintenance of all MMT files with the church office as referenced in Section VII.G.

c. Liaison

Liaisons for specific Legacy missionaries or ministries shall be chosen, but are not limited in terms of service.

A Liaison is assigned to each Legacy missionary family or ministry in order to foster (1) increased prayer and communication with the missionary family/or missions ministry, and (2) increased individual member involvement with missions.

The Liaison will submit a monthly report for their assigned missionary as detailed in Appendix 4.

B. Missions Budget and Special Giving

1. General

- a. The Missions Budget will be in accord with Legacy's definition of missions Section I.E and this policy; and should include only those items relating directly to the support of individual missionaries, prospective missionaries (e.g., mission interns, short term missions participants), missions ministries, missions oriented or related agencies, and educational institutions training future missionaries. Other miscellaneous items should be limited to expenses supporting the administration of the overall missions program.
- b. The MMT shall be responsible for the allocation of mission funds subject to:
 - i. Annual budget ratification of the Elders
 - ii. The annual Missions Sunday contribution
 - iii. Any missions funds in the regular budget.
- c. Reallocation of funds during the year may be made by the MMT within the guidelines of this Missions Policy.
- d. The MMT shall not allocate more than \$25,000 to any single missionary or ministry without Elders' approval.
- e. The MMT shall not make multi-year commitments for financial support without Elders' approval.
- f. Missionary contingency funds will be included in the Missions budget to provide a source of funds intended to help individual missionaries and missions needs in instances which could not have been foreseen or budgeted. Each year approximately 10% of the Missions budget will be designated to a Missions Contingency Fund. Disbursement of such funds requires MMT approval.

2. Budget Team and Budget Approval

- a. Annually, a Missions Budget Team shall be formed consisting of:
 - i. The MMT Chairman serving as chairman of the Budget Team
 - ii. Others appointed by the full MMT
- b. The MMT will communicate with missionaries and other missions ministries to determine individual financial needs and prepare a preliminary budget.
- c. The Budget Team will present its preliminary budget to the full MMT for discussion, revision and approval.
- d. The full MMT will present the MMT approved budget to the Elders, in the form of a recommendation, for review and approval.

3. Acceptance and Disbursement of Funds

- a. Funds disbursed in compliance with the approved Missions Budget shall be taken from the church's mission fund balances. Missionary checks are prepared by the 10th of the month for the current month, assuming appropriate funds are available.
- b. Any funds given to the church and designated for missions shall be subject to governing procedures established by the Elders and MMT.
- c. The church encourages that designated gifts to Legacy Church-supported missionaries and organizations be given through the church (rather than directly to the missionary or organization) so that more complete records may be maintained for all Legacy missions support.
- d. Designated funds for Legacy-supported missions will be applied to the budgeted amount of annual support until that amount is reached by designated gifts, not in addition to the budgeted support. If designated gifts exceed the budgeted amount for a supported mission, those gifts will be given to the designated mission.
- e. Designated funds for individuals or organizations not supported by Legacy shall be subject to governing procedures established by the Elders and require the approval of the MMT. For example:
 - i. Designated giving by individuals to missionaries not named in the approved Missions Budget.
 - ii. Sunday School classes' or other church organizations' designation of regular funds or special giving. (Legacy strongly encourages that such funds should be directed only to missionaries or organizations included in the Missions Budget or to activities directly related to missionaries or organizations in the Missions Budget.)

- iii. Memorials designated to missions.
- iv. Wills involving missions.
- f. In the event money designated for a mission work Legacy does not support is received, the money may be returned to the donor with the reason for non-acceptance. If the donor is not known, the gift will be added to the Missionary Contingency Fund or handled as directed by the MMT.

C. Annual Missions Sunday

Legacy will conduct an annual missions Sunday, intended to be a highlight of the year in the missions life of the church. The annual Missions Sunday contribution will fund all/much of the Legacy Missions Budget.

The MMT will encourage full congregational involvement, with the church staff and Legacy Elders as active participants in planning, administration and implementation. In cooperation with the Elders and church staff, the MMT will take leadership in designing and organizing the activities of the church leading up to and including Missions Sunday, with each team member responsible for at least one area of the effort.

Every effort will be made to encourage broad prayer preparation and good communication with the congregation regarding Missions Sunday and Legacy Missions. Highlighted missionaries during Missions Month will primarily be Legacy's own supported missionaries/missions ministries for that year. Missions Sunday will have activities designed to involve all age groups within the church, with special attention given to children.

D. Missionary Care Ministry

The MMT Chairman, with the MMT members and missionary Liaisons will carry on an effective guidance and counseling program for our active missionaries and locally retired missionaries who are Legacy members.

1. The MMT shall encourage programs that maintain contact with individual missionaries and the missions related institutions we support; and shall keep the church advised of on the field activity and requests for prayer.
2. The MMT shall oversee a missionary care program to minister appropriately to missionaries on the field and on furlough.
3. Development and coordination of areas of non-financial assistance to missionaries, including general hospitality, transportation, housing, and missionary contacts with Legacy families, while on the field or on furlough.

E. Missions Education and Promotion

1. The MMT shall work with church staff and others to stimulate within the congregation as a whole and with individual members intercessory prayer for world evangelism, for our missionaries and missions-related involvements.
2. The MMT shall develop programs for the education and motivation of the congregation in the field of world missions through personal contact and suggested activities.
3. Development and coordination of an educational program geared to the congregation, featuring Legacy's mission efforts and including areas such as the annual missions conferences, a missions learning center, articles, audio/visuals, maps, bulletin boards, missions website administration, etc.
4. Development and coordination of a program for nurturing the interest of Legacy church members toward missions in order to: (1) encourage their commitment to missions as a vocation; and (2) encourage members to provide meaningful assistance to Legacy's mission efforts through the giving of time and talent, both stateside and abroad.

F. MMT Meetings

1. Each meeting shall begin and end with prayer.
2. A quorum of two-thirds of the MMT must be present to conduct business meetings.
3. The MMT shall meet monthly. Circumstances may require more frequent meetings.
4. Generally, the meeting time shall not exceed one and one-half hours. If a subject requires additional attention, another meeting dedicated to it shall be scheduled.
5. The MMT Chairman (or designee) shall provide the MMT with a meeting agenda three (3) days prior to the meeting.

6. The MMT Chairman shall run the meeting in the most efficient manner possible.
7. A MMT member shall be designated to take and electronically publish meeting minutes.
8. The MMT Chairman will designate Visitor Sessions as needed to meet with prospective and overseen missionaries, hear reports, etc. The MMT will meet in Executive Session without visitors present when discussing any business pertaining to budget, finances, policy, and missionaries.

G. MMT Files

An individual on church staff, under guidance of the MMT will maintain the following files in the church office:

1. Individual missionary information
2. Church of Christ missions data
3. General missions data
4. Minutes of the MMT meetings
5. Correspondence and other materials necessary to the MMT's operations
6. Annual budgets
7. Goals, objectives, annual reports, organization, and job descriptions.

VIII. PROVISION FOR POLICY REVISION

A. Procedure

The written Missions Policy may be revised at any time as follows:

1. The Missions Ministry Team (MMT) Chairman shall appoint a temporary revision sub committee to prepare the proposed change(s) in draft form.
2. The draft shall be presented to the full MMT for its review, revision as necessary, and approval.
3. The MMT Chairman will present the recommendations to the Elders for approval.
4. In an appropriate manner, the revised policy will be made available to the general membership of the church.

B. Required Five-Year Review

Not less than once every five years, this Missions Policy will be reviewed in accordance with Section VIII.A above.

MISSIONS POLICY APPENDIX

1. HISTORY OF MISSIONS AT LEGACY

This section shall be written and maintained as time permits.

2. MISSIONARY MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING BETWEEN

(missionary) AND

LEGACY CHURCH OF CHRIST

Introduction: While a binding contract may not be appropriate between brothers and sisters in the Lord, and especially in regard to our Lord's work, it seems expedient to enter into a brotherly understanding about the work so both Legacy and (missionary) may keep in mind what they have pledged themselves to do. Accordingly, we shall regard the following items as mutually agreeable unless they are terminated by a subsequent agreement or the unforeseen necessity of changing them (e.g., a drastic change in the current economic or political system).

AGREEMENT

A. Support

1. Legacy pledges itself to serve as the sponsor and chief supporter of (missionary) and their work in (location). The church shall in a reasonable and practical way strive to fulfill the role of sponsor and supporter.
2. \$_____ per month will be supplied for personal support. This amount will be reviewed annually in the fall and adjusted in January, if appropriate, based on the missionary's performance, inflation, other financial considerations, and Legacy's financial condition. This personal support will cover expenses itemized on (missionary's) attached budget.
3. A working fund of \$_____ per month will be supplied by the congregation. It shall be used in the extension of the Lord's kingdom in (location). Specific use of the working fund on the field is the responsibility of (missionary) within the following guidelines:
 - a. The working fund is not to be used as an extension of the missionary's personal support (e.g., purchase of books, small appliances, etc.).
 - b. Expenditures for activities requiring the extended absence of the missionary from (location) (e.g., language school, lectureships, work with other congregations in the area) must first be approved by the Legacy Missions Ministry Team (MMT).
 - c. The fund should not be used in a way that discourages congregational giving and responsibility.
 - d. The fund shall be expended for items that would normally be provided by the congregation within the American setting. Examples include, but are not limited to:
 - (1) Printing
 - (2) Literature for use by the congregation
 - (3) Office material, supplies, postage
 - (4) Vehicular gas and oil used for the local work
 - (5) Vehicular maintenance incurred by the local work (base on mileage estimates)
 - (6) Meetings, advertisements, videos, etc.
 - (7) Activities that provide the missionary with tools for presenting Christ in a cross-cultural context (e.g., language training, area fellowship, culture study). When significantly large expenditures of time and money are involved, Legacy and (missionary) shall agree in advance on the proposed expenditure.
 - (8) Travel funds for work trips taken by the missionary family, excluding the home assignment to the U.S.
 - e. The missionary must have the flexibility to use the working fund and feel the confidence of the supporting congregation to administer adequately the fund. The missionary, in

coordination with other members of the mission team, if any, shall establish priorities and expend the funds in a realistic and accountable manner, based on the above criteria and the money available.

f. The working fund will be re-evaluated at the end of each year.

4. Extensive repairs or purchases of major items for the missionary's living quarters are the responsibility of the missionary. Prior to departure to the field, extra funds may be obtained from other churches and/or individuals for these items. Examples include, but are not limited to:
 - a. Furniture and appliances
 - b. Telephone
 - c. Heating/cooling, water and sanitary systems
5. Should it seem necessary to raise additional funds, the need shall be discussed with the MMT. Legacy will serve as the receiving agent. In no circumstance shall *(missionary)* solicit or raise funds for any purpose without first coordinating with and obtaining approval from the MMT via the MMT Liaison.
6. When contingencies arise (like counseling, education, health concerns) which require extra funding, the missionary should contact the MMT who will give it due consideration.

B. Duration of Service and Home Assignment

1. It is agreed that *(missionary)* will spend a minimum of _____ years in *(location)*. They will return for their first home assignment in _____, which is _____ years after beginning work in the field. The length of home assignment will be _____ weeks. They will spend at least one-third of their time at Legacy and the balance of time will be spent with their families. The expenses for the home assignment will be supplied in the following ways:
 - a. The basic personal support will continue to be provided by Legacy.
 - b. The transportation cost to Dallas/Ft. Worth will be paid by Legacy.
 - c. The working fund may be used for additional expenses by mutual agreement between *(missionary)* and Legacy.
 - d. Additional expenses which are not covered by the working fund require prior approval from Legacy.
2. The next period of service and home assignment shall be decided during the review sessions conducted during the current home assignment.

C. The Work

1. The primary thrust of the work in *(location)* shall be to establish self-sustaining congregations. The missionary and his family may engage in additional activities which contribute to the goal, including camp work, radio work and training schools. The amount of the missionary's time and energy expended in these additional works shall be related to the primary goal of establishing a self-sustaining work among the people in *(location)*, and should not significantly detract from their goal.
2. Any proposal for devoting time to outside work, or schooling, by either partner which would deviate or detract from this basic work shall be mutually agreed in advance by *(missionary)* and the Legacy MMT chairperson.
3. The *(missionaries)* and the Legacy MMT members jointly pledge themselves to work diligently and prayerfully toward the stated goals of this endeavor.

D. Reporting and Communication

1. The *(missionary)* will communicate with their assigned MMT Liaison on at least monthly (See Appendix 4).
2. The *(missionary)* will send a report to Legacy each quarter. The report will conform to a jointly agreed upon format (See Appendix 5).
3. The *(missionary)* will submit an annual review of their work each year. The report will conform to a jointly agreed upon format (See Appendix 6).
4. In addition to regular communication with the assigned MMT Liaison, the *(missionary)* will attempt to keep the Legacy family involved and interested in *(location)* by a team newsletter,

occasional articles in the Legacy bulletin, slide-tape-video presentation once or twice each year, etc.

5. Legacy commits itself to communicate with and pray for (missionary).
6. Legacy plans to send a representative to visit (missionary) as deemed prudent.
7. The (missionary) will supply Legacy with a system of emergency contacts.

E. Life on the Field

1. The (missionaries) commit themselves to be sensitive to the degree to which culture shock/jolt/stress is being felt, so that a measure of emotional and physical health may be maintained.
2. The (missionaries) agree that time will be spent together in the family, and that family needs shall be considered and, where appropriate, made known to the Legacy MMT.
3. The (missionaries) agree that time spent in personal Bible study and prayer is vitally important and will be pursued actively.
4. Should violence break out in (location), or other emergency situations develop, the head of the family is responsible for determining the appropriate actions to be taken for the welfare of his family. Should the family leave the country, at their first stop they shall contact the MMT for further guidance. Upon the outbreak of hostility or national emergency, Legacy will immediately deposit appropriate funds in the (missionary) account for use during the immediate period of emergency.
5. In case of the death of immediate family members (parent, sibling, or child) of (missionaries), Legacy will assume responsibility for the cost of the round trip air fare to the funeral of the person losing family member. Cost of returns for other reasons (e.g. serious illness or injury to a family member) will be considered on a case-by-case basis.
6. Should personal tragedy befall either missionary, Legacy is committed to return the surviving spouse and children to the U.S. and assist during the adjustment period.
7. The (missionaries) are allowed two weeks vacation per year, plus two weeks for church related activities that will assist the (missionaries) in their work.
8. The (missionaries) are allowed to take off work for six major holidays (U.S., or what may correspond in (location) custom).
9. As agreed with the Legacy MMT, the (missionary's) regular personal contribution will remain in (location) to aid the work of the evangelistic team.
10. Legacy expects (missionary) to maintain high standards of Christian morals and healthy biblical teaching. In case of failure on either of these points, Legacy will terminate its support and will be willing to return (missionary) to the U.S., if desired.

F. Termination of Support

Should either party decide to terminate this relationship (excluding health reasons, improper morals, or false teaching), proper written notice will be given. Normally, support from the Legacy Church is terminated at an agreed upon time with usually one year notice. However, support may be terminated with sixty days notice if, solely in the opinion of the MMT and/or Legacy Elders, circumstances warrant such action.

Legacy, using the balance of the funds remaining in the working fund, will be responsible for the following:

1. Air fare for the return trip to a point of destination within the U.S.
2. Shipment of personal goods, agreed upon by both parties, to a point of destination within the U.S.
3. Two (2) months salary following return to the U.S. unless other employment is in place, in which case one month salary will be paid.

G. Conclusion

Although this memorandum of understanding represents a great deal of detail, nothing in it shall in any way constitute, indicate nor implicate a contractual obligation or an employee/employer relationship between (missionary) and Legacy. It is merely an understanding of discretionary sponsorship and support. It should not be interpreted as an attempt to place anyone in a straitjacket of legalistic interpretation. Its function is to provide a basis for understanding one another when the work and the supporting congregation are

separated by great distances and communication is often delayed. Legacy has every confidence in the ability, sincerity, and energy of (missionary) to represent the Lord's interest in (location). It is our hope that this agreement will provide the freedom of thought and work necessary for your ministry in (location). We, the Legacy Elders and MMT, commit ourselves to the continued oversight of (missionary) and the (location) work to the best of our God-given abilities.

MMT Chairman, for the Missions Ministry Team

Missionary

Date

Missionary (if applicable)

Missions Elder, for the Legacy Elders

Date

Missions Elder, for the Legacy Elders

Date

3. MEMORANDUM OF UNDERSTANDING FOR NON-OVERSEEN MISSIONARIES

MEMORANDUM OF UNDERSTANDING BETWEEN

(missionary) AND

LEGACY CHURCH OF CHRIST

Introduction: While a binding contract may not be appropriate between brothers and sisters in the Lord, and especially in regard to our Lord's work, it seems expedient to enter into a brotherly understanding about the work so both Legacy and *(missionary)* may keep in mind what they have pledged themselves to do. Accordingly, we shall regard the following items as mutually agreeable unless they are terminated by a subsequent agreement or the unforeseen necessity of changing them (e.g., a drastic change in the current economic or political system).

AGREEMENT

1. Support
 - a. Legacy pledges to provide support to *(missionary)* of \$ _____ per month -
 - i. _____ for personal support.
 - ii. _____ for working fund. It shall be used in the extension of the Lord's kingdom in *(location)*.
 - b. This commitment for support is for _____ year(s) and will be evaluated at the end of each year.

2. The Work
 - a. The primary thrust of the work in *(location)* shall be _____.
 - b. The *(missionaries)* and the Legacy MMT members jointly pledge themselves to work diligently and prayerfully toward the stated goals of this endeavor.

3. Reporting and Communication
 - a. The *(missionary)* will communicate with their assigned MMT Liaison as needed about any news or needs related to the work.
 - b. The *(missionary)* will send a report to Legacy each quarter. The report will conform to a jointly agreed upon format (See Appendix 0 or provide a copy of the report sent to your overseeing congregation). *(For missionaries receiving over \$10,000/yr in support)*
 - c. The *(missionary)* will submit an annual review of their work each year. The report will conform to a jointly agreed upon format (See Appendix 0 or provide a copy of the report sent to your overseeing congregation).
 - d. In addition to regular communication with the assigned MMT Liaison, the *(missionary)* will attempt to keep the Legacy family involved and interested in *(location)* by newsletters, occasional articles in the Legacy bulletin, slide-tape-video presentations, etc.
 - e. Legacy commits itself to communicate with and pray for *(missionary)*.
 - f. Legacy plans to send a representative to visit *(missionary)* as deemed prudent.
 - g. The *(missionary)* will supply Legacy with a system of emergency contacts.

4. Life on the Field
 - a. The *(missionaries)* agree that time will be spent together in the family, and that family needs shall be considered and, where appropriate, made known to the Legacy MMT.
 - b. The *(missionaries)* agree that time spent in personal Bible study and prayer is vitally important and will be pursued actively.
 - c. Should violence break out in *(location)*, or other emergency situations develop, the head of the family is responsible for determining the appropriate actions to be taken for the welfare of his family. Should the family leave the country, they shall contact the Legacy MMT for prayer support and to communicate other needs.

- d. Legacy expects *(missionary)* to maintain high standards of Christian morals and healthy biblical teaching. In case of failure on either of these points, Legacy will terminate its support.
5. Termination of Agreement
- a. Should either party decide to terminate this agreement (excluding health reasons, improper morals, or false teaching), proper written notice will be given. Normally, support from the Legacy Church is terminated at an agreed upon time with usually one year notice. However, support can be terminated with sixty days notice if, solely in the opinion of the MMT and/or Legacy Elders, circumstances warrant such action.
6. Conclusion
- Nothing in this Memorandum of Understanding shall in any way constitute, indicate nor implicate a contractual obligation or an employee/employer relationship between *(missionary)* and Legacy. It is merely an understanding of discretionary support. This agreement should not be interpreted as an attempt to place anyone in a straitjacket of legalistic interpretation. Its function is to provide a basis for understanding one another when the work and the supporting congregation are separated by great distances and communication is often delayed. Legacy has every confidence in the ability, sincerity, and energy of *(missionary)* to represent the Lord's interest in *(location)*. It is our hope that this agreement will provide the freedom of thought and work necessary for your ministry in *(location)*. We, the Legacy Elders and MMT, commit ourselves to the financial and prayer support of *(missionary)* and the *(location)* work.

MMT Chairman, for the Missions Ministry Team

Missionary

Date

Missionary (if applicable)

Missions Elder, for the Legacy Elders

Date

Missions Elder, for the Legacy Elders

Date

4. LIAISON MONTHLY REPORT

Liaison Monthly Communication Form

Name of missionary: _____

Mission field: _____

Date submitted: _____

Submitted by: _____

1. What new problems or challenges are facing this work?
2. What accomplishments of this work might interest the congregation?
3. In what ways has the MMT Liaison been active and involved this month?
4. In what ways has the congregation been active and involved this month?
5. Are there any budgetary problems facing this work? If so, explain.
6. Are there any other matters or issues that need to be discussed or handled?

5. MISSIONARY QUARTERLY REPORT

Missionary Quarterly Report Form

Name of missionary: _____

Mission field: _____

Date: _____

Mailing address: _____

Phone: _____ Fax: _____

E-mail address: _____

Report for _____ (Month)

Congregational Development and Involvement

Congregation: _____

Date begun: _____

Present number of members: _____

Meeting place: _____

Average attendance on Sundays: _____

What congregational development activities have you conducted during this period?

Personal Development and Involvement

(Please give your personal reflections on the following items.)

Personal study, reflection and prayer:

Family activities:

Culture and language study:

Personal contacts and evangelistic or developmental studies conducted:

Meetings with fellow missionaries:

Relationships with fellow missionaries:

Out-of-town evangelistic or training activities:

Community involvement:

Children's education (where appropriate):

Relationships with the government (where appropriate):

The highlight of the month:

Plans for the near future:

Financial Report – Working Funds

Dollar exchange rate: _____

Any substantial variation from the previous period?

Balance forward from last report	\$ _____
Amount received from all sources during this period	\$ _____
Total available with which to work	\$ _____

Expenditures during this period:

- 1.
 - 2.
 - 3.
 - 4.
- Etc.

Total expenditures during this period	\$ _____
Balance on hand at end of this period	\$ _____

Comments on adequacy of funds:

6. MISSIONARY ANNUAL REPORT

Missionary Annual Report Form

Name of missionary: _____

Mission field: _____

Date submitted: _____

Submitted by: _____

**PART 1
Long-term Goals**

Please describe in adequate detail the long-term goals (2 to 10 years out) of this work. Also, please indicate what progress has been made toward these long-term goals over the last 12 months.

Goal #1:

Progress last 12 months:

Goal #2:

Progress last 12 months:

Goal #3:

Progress last 12 months:

Goal #4:

Progress last 12 months:

Goal #5:

Progress last 12 months:

**PART 2
Short-term Objectives**

Please describe in adequate detail the short-term objectives of this work. What do you want to accomplish over the next 12 months?

Objective #1:

Objective #2:

Objective #3:

Objective #4:

Objective #5:

If applicable, please report progress on objects set in the previous year's report.

Objective #1 Progress/Achievement:

Objective #2 Progress/Achievement:

Objective #3 Progress/Achievement:

Objective #4 Progress/Achievement:

Objective #5 Progress/Achievement:

PART 3 Resources

Please evaluate and discuss whether and how this work, over the past 12 months, has utilized the resources and talents of Legacy in the following areas. How can we find ways to better use our resources in this work?

Resource #1 – Prayer:

Resource #2 – Financial ability:

Resource #3 – Leadership:

Resource #4 – Encouragement:

Can we better use our resources in this work? If so, how? Is it impossible to be effective in this work with the resources we have?

PART 4 Involvement

How have we been involved in this work over the last 12 months? Would you rate our involvement as satisfactory or needing improvement? Are we communicating effectively with the field and with the congregation?

MMT Involvement

In what ways has the MMT been actively engaged with this work?

Are we able to be sufficiently involved so we can really know what is happening with this work and so we can properly influence the direction and effectiveness of the work? Explain.

How would you rate the MMT's communication with the missionaries? How well do the missionaries communicate with the MMT? Explain.

Congregational Involvement

How many Legacy members have been involved in this work during the last 12 months? What ways has the congregation participated in this work, if any? Are there ways to more directly involve the congregation in this work?

What specific ways have the activities of this work been communicated to the congregation during the last 12 months? Have these methods been effective in keeping the congregation informed? How can communication to the congregation be improved?

PART 5
Congregational Development

Growth Trends

During the last 12 months, have there been any trends that would indicate growth in this work? Please include, but do not limit your comments to, indicators such as attendance, membership, baptisms, local giving, etc.

Congregational Edification

How would you describe your perception, if any, of changes in the spiritual maturity level of the congregation during the last 12 months?

During the last 12 months, has the congregation been able to hold on to those recently baptized? Is the congregation able to meet the needs of newly converted Christians? If so, what is being done that works, and if not, do you see any ways of suggesting improvement?

How would you describe your perception, if any, of the overall teaching program of the congregation?

Congregational Leadership

Describe ways in which the congregation has developed its leadership during the last 12 months?

What do you see as the most challenging aspect of leadership development for this congregation?

Congregational Service

How does the congregation serve the needs of the community?

How does the congregation serve the needs of the members of the congregation?

Congregational Outreach

In what ways does the congregation reach out to the lost in the community?

PART 6
Financial Information

If possible, ask the missionaries to supply the following information. If unable to get this information, answer the following questions to the best of your knowledge.

Total Debt:

Estimated Bank Balance:

Average Monthly contributions received from members and those who attend services:

Percentage of annual income received from those who attend:

Percentage of annual income received from outside sources:

Is an annual financial report prepared?

PART 7
Problem Areas

Please list and explain below what you perceive to be the major problems facing this work.

What recommendations do you have, if any, for helping to address these problems? Are there any ways Legacy can be more helpful and supportive of these efforts? Should Legacy increase support (financially or otherwise) of this effort or begin to withdraw?

FUNDING NEEDS

The total cost of my trip is \$_____ * \$_____ \$_____
*Attach a detailed budget for the trip Amount I will personally provide Amount already raised

Date funds must be received

Disperse the funds to*:

Name Address City State ZIP

*If not the sponsor, the contact person, or you, explain below.

HEALTH INSURANCE

Insurance Company Name Policy Number Telephone Number

Current Address City, State ZIP

In order for Legacy to participate in funding your trip, you must have a policy which provides for emergency medical evacuation from the areas in which you will be working and/or traveling. Does the policy identified above provide such coverage? ___ Yes ___ No (If no, please complete the next section. If yes, skip to the certifications section below).

MEDICAL EVACUATION INSURANCE

Insurance Company Name Policy Number Telephone Number

Current Address City, State ZIP

MEMBER AND FAMILY CERTIFICATIONS

My/Our signature(s) below indicate an affirmative response to the following statements:

- 1. I and my family accept responsibility for obtaining appropriate immunizations, for any illness or injury that may occur during the mission, including medical evacuation from a foreign country, and agree to bear the complete cost of the same.
2. I have in my possession or have applied for the necessary passport and visa(s).
3. I have attached a complete budget for my mission and other available literature about the mission.

Applicant Signature Date Parent Signature (if applicant is dependent) Date

FOR LEGACY MISSIONS MINISTRY TEAM USE

Received By Date Received

Date Evaluated

___ Funding is approved for the following amount \$_____.
___ Funding is NOT approved because: _____

Mission Ministry Team Chairman Date

